



Millbridge J I & N School Accessibility Plan 2017-2020



At Millbridge J I & N School we are committed to providing a fully accessible environment which values and includes all pupils, staff, parents and visitors regardless of their education, physical, sensory, social, spiritual, emotional and cultural needs.

We are committed to challenging negative attitudes about disability and accessibility and to developing a culture of awareness, tolerance and inclusion.

Millbridge J I & N School plans, over time, to increase the accessibility of provision for all pupils, staff and visitors to the school.

The Accessibility Plan will contain relevant actions to:

- Improve access to the **physical environment** of the school, adding specialist facilities as necessary. This covers improvements to the physical environment of the school and physical aids to access education.
- Increase access to the **curriculum** for pupils with a disability, expanding the curriculum as necessary to ensure that pupils with a disability are as, equally, prepared for life as are the able-bodied pupils; (If a school fails to do this they are in breach of the DDA). This covers teaching and learning and the wider curriculum of the school such as participation in after-school clubs, leisure and cultural activities or school visits. It also covers the provision of specialist **aids and equipment**, which may assist these pupils in accessing the curriculum.
- Improve the delivery of **written information** to pupils, staff, parents and visitors with disabilities. Examples might include handouts, timetables, textbooks and information about the school and school events. The information should be made available in various preferred formats within a reasonable time frame.

Attached are Action Plans, relating to these key aspects of accessibility. These plans will be reviewed and adjusted on an annual basis. New Plans will be drawn up every three years.

We acknowledge that there is a need for ongoing awareness raising and training for staff and governors in the matter of disability discrimination and the need to inform attitudes on this matter.

The Accessibility Plan should be read in conjunction with the following policies, strategies and documents:

- Curriculum
- Equal Opportunities and Diversity
- Staff Development
- Health & Safety (including off-site safety)
- Inclusion
- Special Needs
- Behaviour Management
- School Improvement Plan
- Asset Management Plan
- School Brochure and Mission Statement
- Teaching and Learning File
-

The Action Plan for physical accessibility relates to the Access Audit of the School.

As curriculum policies are reviewed, a section relating to access will be added to that on Equality and Diversity. The terms of reference for all governors' committees will contain an item on "having regard to matters relating to Access".

The School's complaints procedure covers the Accessibility Plan.

Information about our Accessibility Plan will be published in the Governors' Annual Report to Parents (statutory).

The Plan will be monitored through the Curriculum and the Governors.

The school will work in partnership with SHARE MAT in developing and implementing this plan.

The Plan will be monitored termly.

Millbridge J I & N School Accessibility Plan 2017-2020
Improving the Physical Access at Millbridge J I & N School

Access to the physical environment - statutory				
Accessibility Outcome	Action to ensure Outcome	Who responsible	Long, medium or short-term	Time Frame
Access to main building – upper floor – lift that works consistently	CIF bid Obtain quotes for stair lifts	Headteacher/ Business Manager	Medium	CIF Bid process Submit 14.12.17
Ensure when off site risk assessments and access arrangements are in place for identified children	Planning by SLT with advice from SENDco Class teacher creates access arrangement, plans and risk assesses, checked by SLT	SLT	Short term-ongoing	As and when trips occur
PEEPs are in place	PEEPs to be put in place as children start school or new needs identified – physical, visual and hearing impairment	Class teacher and Business manager/ Headteacher	Short term as no pupils in need of one long term at present	As needed
Corridor/classroom spaces	Reasonable adjustments made – spaces clear and accessible.	Class teachers /SLT H&S Audit	Short	staff meetings half termly audits
Access to breakfast club and after school clubs	Staff to receive information and training. Adaptations and access arrangements to be in place.	SENDco/before and after school club staff	Long	As needed
Access to activity clubs	Adaptations and access arrangements to be in place as per any plans - cost	SENDco/AHT	Short	As needed

Millbridge J I & N School Accessibility Plan 2017-2020
Improving the Curriculum Access at Millbridge J I & N School

Access to the curriculum - statutory				
Accessibility Outcome	Action to ensure Outcome	Who responsible	Long, medium or short-term	Time Frame
Ensure all interactive whiteboards are on non-white background	Class teachers to change background	Class teacher	Short	Dec 17
Ensuring written information is on non-white paper for children identified as needing this	Paper purchased – specific colour or buff – cost TA trained on Irlens Syndrome screening	SENDco/ Class teacher school office	Short	Dec 17
Ensure ANPs and MSP's are followed	Coloured overlays, reading rulers, minimal copying, word banks, regular brain breaks, signs and symbols in use, visual timetables, writing slopes, ear defenders, seat cushions etc	Class teacher SENDco	Short	Dec 17 and as identified
Quality First Teaching - differentiation	SLT to monitor quality of differentiation and provision for SEND pupils.	SLT/SENCo	Short	Regular learning walks
Interventions	AHTs and SENDco to monitor interventions	SENCo	Short	Dec 17
All out-of-school activities are planned to ensure the participation of the whole range of pupils	All out-of-school activities will be conducted in an inclusive environment with providers that comply with all current and future legislative requirements	SLT	Short	Ongoing
Classrooms are optimally organised to promote the participation and independence of all pupils	Termly classroom risk assessment to be carried out. Review and implement a preferred layout of furniture and equipment to support the learning process in individual class bases. Lessons start on time without the need to make adjustments to accommodate the needs of individual pupils	Class teacher	Short	Ongoing

Millbridge J I & N School Accessibility Plan 2017-2020
Improving the Delivery of Written Information at Millbridge J I & N School

Access to information advice and guidance - statutory				
Accessibility Outcome	Action to ensure Outcome	Who responsible	Long, medium or short-term	Time Frame
Access to specialist provision and other external agency advice	Make contact with and implement information and advice given	SENDco with SLT & class teacher	Short to implement	As needed
Staff training - Raise the awareness of adults working at and for the school on the importance of good communications systems.	Deliver specialised training as required – Physical, Dyslexia, Dyspraxia, ASC, VI/Hi	SENDco -Specialist provision/ external agency	Short	As identified
Access to written information and meetings - EAL	Translation/interpreter support	SLT	Short	As needed
Make available school leaflets, school newsletters and other information for parents in alternative formats	Review all current school publications and promote the availability in different formats for those that require it. Delivery of school information to parents and the local community improved	Headteacher/ Admin team	Short	As required
Review documentation with a view of ensuring accessibility for pupils with visual impairment	Get advice on alternative formats and use of IT software to produce customized materials. Delivery of school information to pupils & parents with visual difficulties improved.	SENDco, SLT	Short	As required